

W. 11. B. 2.

BOARD AGENDA COVER MEMORANDUM

Board Meeting Date: February 25, 2004

DATE: February 11, 2004
TO: Board of County Commissioners
FROM: John D. Clague, Captain

AGENDA ITEM, TITLE OR SUBJECT: In the matter of award of bid LCP 2003-08 for requirements purchase of pharmacy services for Lane County Adult Corrections.

II. MOTION

MOVE THAT THE LOW RESPONSIVE BIDDER, DIAMOND PHARMACY SERVICE, BE AWARDED A CONTRACT; THAT A THREE-YEAR REQUIREMENTS CONTRACT BE EXECUTED IN ACCORDANCE WITH BID SPECIFICATIONS; AND THAT THE COUNTY ADMINISTRATOR BE AUTHORIZED TO SIGN THE CONTRACT.

II. ISSUE OR PROBLEM

The current pharmacy contract for Lane County Adult Corrections has expired, and extended to March 31, 2004 pending the outcome of the bid process for a new contract. The bidding process is complete, and a successful bidder identified. The bid needs to be formally accepted and a contract executed.

III. DISCUSSION

A. Background

The County has had a three year pharmacy contract with Contract Pharmacy Services to provide pharmaceutical products and services to Lane County Adult Corrections. The contract expired December 13, 2003 and subsequently extended to March 31, 2004. An invitation to submit bids for a new contract was issued with a closing date of November 25, 2003. Six bids were received and evaluated by Lane County Adult Corrections employees Richard Sherman, Mark Graham and Diane Lay.

The lowest bidder, Diamond Pharmacy Services, was also identified as the preferable provider based on overall qualifications and quality of proposed

services.

B. Analysis

Based on the quality of services to be provided, and cost for products and services, Diamond Pharmacy Services is the recommended provider for the next three year contract period.

C. Alternatives/Options

None

D. Recommendation

It is recommended that award of bid LCP 2003-08 be made to the lowest responsive bidder, Diamond Pharmacy Services, based on conformance to bid specifications; that a contract be signed by the vendor; and that the County Administrator be authorized to execute the contract.

E. Timing

This process should begin immediately to complete contract execution by March 31, 2004.

IV. IMPLEMENTATION/FOLLOW-UP

Following approval of the bid award, a contract will be signed by the vendor and delivered to the County Administrator for execution.

V. ATTACHMENTS

Board Order

Bid Opening Recap Sheet

Bid Cover Sheet

Contractor Proposal – on file in County Administration

IN THE BOARD OF COUNTY COMMISSIONERS OF LANE COUNTY, OREGON

ORDER NO. 04 - 2 - 25 -

) IN THE MATTER OF AWARD OF BID LCP
) 2003-08 FOR REQUIREMENTS PURCHASE
) OF PHARMACY SERVICES FOR LANE
) COUNTY ADULT CORRECTIONS.

WHEREAS, at the duly authorized time and place on November 25, 2003, David Suchart, Management Services Director, under authority of Lane Manual Chapter 21, opened bids on the following:

LCP 2003-08 FOR REQUIREMENTS PURCHASE OF PHARMACY
SERVICES FOR LANE COUNTY JAIL

WHEREAS, all bids were evaluated by Richard Sherman, Health Services Manager, for conformance to bid specifications; it is hereby

ORDERED that the low responsive bidder, Diamond Pharmacy Service, be awarded a contract; that a three-year requirements contract be executed in accordance with bid specifications; and that the County Administrator be authorized to sign the contract.

DATED this _____ day of _____, 2004

Chair, Board of County Commissioners

APPROVED AS TO FORM
Date 2/17/04 lane county
[Signature]
OFFICE OF LEGAL COUNSEL

IN THE MATTER OF AWARD OF BID LCP 2003-08 FOR REQUIREMENTS
PURCHASE OF PHARMACY SERVICES FOR LANE COUNTY ADULT
CORRECTIONS

LANE COUNTY REQUEST FOR PROPOSAL COVER SHEET

1. PROJECT TITLE: Pharmacy Services
FOR DEPARTMENT: Sheriff's Office DIVISION: _____

2. PREPARED BY: [Signature] 31099
Signature Phone Date

Initial		Initial	
_____	a. Instructions to Vendors	_____	e. Evaluation Committee
_____	b. Specifications	_____	f. Evaluation Matrix
_____	c. Proposal Form	_____	g. Appeal
_____	d. Contract Form	_____	h. Other

3. LEGAL NOTICE PREPARED BY: Christine Moody ext. 4182
Signature Phone

NAME OF PAPER	DATE(S) OF NOTICE
a. REGISTER GUARD	<u>NOV 8th, 2003</u>
b. DAILY JOURNAL OF COMMERCE	<u>NOV 8th, 2003</u>
c. THE SKANNER	<u>NOV 8th, 2003</u>

4. LEGAL COUNSEL APPROVAL: _____
Signature Phone Date

5. RISK MANAGER APPROVAL: _____
Signature Phone Date

6. OPENED BY: [Signature] 31099
Signature Phone Date

7. DEPARTMENT REVIEW AND APPROVAL: The above items are required in the operation of this Department and the expenditure they represent is an approved budget charge.

Budget Code: _____ \$ _____
Amount

APPROVED BY: _____
Signature Title Date

8. PREPARATION OF AWARD (Initial Below)

[Initial] a. Recap Sheet Prepared/Attached
_____ b. Proposal Forms
[Initial] c. Recommendation sent to Proposers February 2nd

REMARKS ON ANY DEVIATIONS

LANE COUNTY PURCHASING BID OPENING RECAP SHEET

BID #LCP 2003-08 FOR REQUIREMENTS PURCHASE OF PHARMACY SERVICES

**OPENED AND RECORDED BY: DAVID SUCHART, MANAGEMENT SERVICES
DIRECTOR**

DATE: NOVEMBER 25, 2003

BIDDER	BID AMOUNT
Secure Pharmacy Grant Bryson, President 416 Mary Lindsay Polk Drive Franklin, TN 37067 800.771.1481	Generic - AWP minus 35% Brand Name - AWP minus 14% Base Bid - \$ 14,980.40
Diamond Pharmacy Mark Zilner 645 Kolter Drive Commerce Park In 724.349.1111	Generic - AWP minus 55% Brand Name - AWP minus 18% Base Bid \$8,521.42
Correct Rx Pharmacy Ellen Yankellow 803 A Barkwood Court Linthicum, MD 410.636.9500	Generic - AWP minus 39% Brand Name - AWP minus 15% Base Bid - \$8,830.60
PharmaCorr N Reed Heflin 6705 Camille Oklahoma City OK 73149 888.321.7774	Actual Acquisition Cost (AAC) plus 5% plus fixed admin fee Per Inmate Per Month (\$6.35) Base Bid \$7,195.03 plus \$6.35 X 369 inmates = additional \$2,343.15/month
Seniorx Pharmacy Richard Prout 28717 Grumman Drive Eugene, OR 541.607-2000	Generic - AWP minus 11% plus \$3.91 (fill fee) Brand Name - AWP minus 11% plus \$3.91 (fill fee) Base Bid - \$10,541.32
Contract Pharmacy Jean A Shafer 400 Lincoln Ave Hatboro, PA 800.555.8062	Generic - AWP minus 35% Brand Name - AWP minus 16% Base Bid - \$9,192.45
END OF BIDDER LIST	


David Suchart, Management Services Director